

# Saskatchewan!

## 2009 Saskatchewan Green Team Employer Application Form

Please be sure to read the *2009 Green Team Information Guide* prior to filling out this application. This document can be found at [www.seima.sk.ca/green\\_team](http://www.seima.sk.ca/green_team). Please type or print clearly in ink:

### 1. Employer Applicant Information:

Employers who have been in business for at least one year and are interested in providing *full-time environmental-related employment* for Saskatchewan students 15 or older are eligible to apply for funding.

Name of Agency / Organization \_\_\_\_\_

Profit  Non-Profit Mailing Address: \_\_\_\_\_

P.O. Box: \_\_\_\_\_ City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (306) \_\_\_\_\_ Fax: (306) \_\_\_\_\_

Primary Contact Person(s): \_\_\_\_\_

Primary Email Address: \_\_\_\_\_

**\*\* PLEASE NOTE THAT MOST GREEN TEAM CORRESPONDENCE WILL BE BY EMAIL, THEREFORE PLEASE BE SURE TO PROVIDE AN EMAIL ADDRESS THAT WILL BE ACCESSED FREQUENTLY\*\***

### Number and Amounts of Student Subsidies

Funding is provided in the form of wage subsidies of **75% to a maximum of \$3,500 per student hired full-time.**

**Please indicate the number of subsidies you are applying for next to each of the following: (1 subsidy = 1 student)**

\_\_\_\_\_ *Post-secondary student(s) to be employed full time\*\**

\_\_\_\_\_ *High school student(s) to be employed full time\*\**

**\*\* Note: For the purposes of the Green Team Program, full-time employment is defined as a minimum of 30 hours per week. \*\***

**\*\* Please be aware that the position(s) you are applying to receive funding for can not be one(s) that is/are already funded by another Provincial Government or Federal Government program. Please see the *2009 Green Team Information Guide* for more information on this stipulation. \*\***

Please fill out one copy of the following three pages (sections 2, 3, & 4) for each position you are applying for.

You may fill out just one copy for multiple subsidy applications IF the positions which you are applying to subsidize **have identical job descriptions, duties**, and most importantly, **will be receiving the same wage over the same period of time**. (i.e. 2 Research Assistants receiving \$17/hr from May 1<sup>st</sup> – August 31<sup>st</sup>). Otherwise, please fill out one copy of the following three pages (sections 2, 3, & 4) for each subsidy.

## 2. Amount of Subsidy per Position

Student Job Title: \_\_\_\_\_

This position is for (check one):            A High School Student:             A Post-Secondary Student

Hourly Wage of Student Position: \_\_\_\_\_ Proposed Hours per Week of Position: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_ Employment End Date: \_\_\_\_\_

**The Green Team funding will subsidize 75% of the student's wages, up to a maximum of \$3,500. Therefore, the total amount of your subsidy will be based upon the estimation you provide below:**

- **Please indicate the total expected wages AND benefits to be paid to ONE student in this position:**

Total wages and benefits to be paid to student: \$ \_\_\_\_\_

- **Please indicate the dollar amount of the subsidy being requested for ONE student in this position (i.e. 75% of the total estimation above, up to a maximum of \$3,500)\*\***

Green Team: \$ \_\_\_\_\_

- **Please indicate the number of students you are hiring under this job title (with same wage rate over the same time period) for which you wish to receive subsidies:**

Number of students to be hired under this subsidized job description: \_\_\_\_\_

- **If more than one student will be hired under this job description, please indicate the total dollar amount of ALL subsidies being requested for ALL students in this position (i.e. 75% of the total wages and benefits of all students hired under this job description)\*\***

Total amount of subsidies requested for student(s) in this position: \$ \_\_\_\_\_

- **Please show your organization's financial contribution for this position's wages & benefits:**

Your Budgeted Contribution: \$ \_\_\_\_\_

\*\*If, at the end of the program, the official payroll records that you are required to submit indicate that the student(s) received less than the estimated amount, your subsidy will be adjusted to reflect **75% of the total wages and benefits actually paid** to the student, again up to a maximum of \$3,500.

### 3. Job Overview and Description:

Employers must have a clear purpose and objective for the Green Team employment opportunity which **will improve and expand the student's environmental skills and knowledge**. The employer must identify a coach/mentor to work with the student employed through the Green Team employment initiative. The coach/mentor will work with the student to develop a learning plan for the term of employment, and will ensure that it is followed through.

Student Job Title: \_\_\_\_\_

Student Job Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Student Job Objectives: \_\_\_\_\_

\_\_\_\_\_

Student Job Location: \_\_\_\_\_

Identified Coach to work with student/employee: \_\_\_\_\_

Position of Coach: \_\_\_\_\_

Telephone: (306) \_\_\_\_\_ Fax: (306) \_\_\_\_\_ E-mail: \_\_\_\_\_

### 4. Detailed Job Information

Applicant selection will be based on the quality of the job being offered, the ability of the employer to deliver a valuable learning experience and the value delivered to the environment and surrounding communities through the position or activity. Please describe these elements through the following questions on the next page:

If additional space is required for your application, please attach additional pages.

What are the environmental and community benefits of the proposed project?  
Please be specific:

Along with identifying a mentor, what initiatives or activities will be done to provide the student with an opportunity to learn? What will be the benefits gained by the student?

Your contribution to the project (e.g. provision of skills training, special equipment, supervision, transportation, consumable materials, etc.):

