

## Division Manager



*Trace Associates Inc. (Trace) is an employee-owned environmental consulting firm primarily focused on the upstream oil and gas, real estate and development market sectors. We provide services in environmental site assessment (ESA), remediation, reclamation, spill response, liability assessment, environmental auditing and facility decommissioning. Our vision is to be the most respected specialized environmental consulting firm in western Canada.*

### THE OPPORTUNITY

Due to continued expansion, we are seeking a Division Manager to assist one of our founders in leading our Saskatchewan operations in the delivery of services, and to assist in further growing our business. For the right individual, the potential for firm partnership exists.

### YOUR RESPONSIBILITIES

- Manage the day-to-day Saskatchewan operations and lead the development of new business.
- Coach and mentor junior and intermediate consultants.
- Review remediation action plans and develop remedial options for clients.
- Review site assessment and remediation work plans, cost estimates and technical reports.
- Provide technical support to field personnel for field-based projects (primarily in Saskatchewan and Manitoba).
- Coordinate the development of risk assessments and risk management plans.
- Assist in the development of Quality Management System technical procedures.

### YOUR PROFILE

- A leader with ambition and attention to detail.
- University degree(s) in environmental science, engineering, geology, hydrogeology or a related discipline.
- Member in good standing as a Professional Agrologist (P.Ag.), Professional Biologist (P.Biol.), Professional Engineer (P.Eng.), Professional Geologist (P.Geol.) or other relevant professional association.
- Master's degree is considered an asset; however, is not a requirement.
- An enthusiastic attitude and a passion for consistently delivering outstanding work.
- An eagerness to work with a dynamic team and a growth-oriented company.

### CONTACT

For further information or to apply for this position, please e-mail your resume to [info@traceassociates.ca](mailto:info@traceassociates.ca) or send by mail to:

- Trace Associates Inc., Suite 114, 7 St. Anne Street, St. Albert, AB T8N 2X4
- Quote position number: CAN-SK-0400-01

*We thank all those who apply; however, only those selected for interviews will be contacted.*