



Student Summer Works 2011 Green Team Environmental Component Application

SEiMA administers the Environmental Component of the Student Summer Works Program (SSW) under the Green Team Program title. In order to assess your eligibility for funding from the Green Team, this Green Team Environmental Component Application **must be completed IN ADDITION to the standardized SSW Employer Application Form** (which is common to all three SSW components). **These two forms along with any other supplemental information must be submitted to SEiMA together as one package in order for your application to be considered.**

APPLICANT INFORMATION	
Legal Name of Organization:	
Primary Contact Name:	
POSITION INFORMATION (complete one form per position description/wage rate/employment duration)	
Student Job Title:	Project Location:
Hourly Wage: \$	Position will be filled by a: <input type="checkbox"/> High-School Student <input type="checkbox"/> Post-Secondary Student
For the purposes of the SSW program: Full-time = 30-40 hrs/week Part-time = 10-29 hrs/week.	The position is <input type="checkbox"/> Full-Time or <input type="checkbox"/> Part-Time as defined here <i>Positions falling out of this range are ineligible for SSW funding</i>
Complete this section if your standardized SSW application form indicates that you will be recruiting Aboriginal students (First Nations, Métis, Inuit) or students with a disability for this position:	
Please demonstrate what steps you have taken/will take in order to recruit students from the selected target group(s) (attach extra pages if necessary):	
JOB DESCRIPTION (attach extra pages if necessary)	
<i>Ensure that your standardized SSW Employer Application Form clearly indicates the job description, job objective, and the specific duties of the proposed student position. Attach extra pages if necessary.</i>	
What are the environmental components and benefits of the proposed project? Please be specific:	
MENTOR INFORMATION	
The employer must identify a mentor who will work with the student to develop a learning plan for the term of employment & will ensure that it is implemented.	
Identified mentor to work with student:	Phone:
Position/Title of mentor:	Email:
Along with identifying a mentor, what initiatives or activities will be done to provide the student with an opportunity to learn? What will be the specific benefits gained by the student through this position?	

BUDGET DETAILS

The Green Team Program requires that the budget breakdown outline the **costs to employ ONE student in the proposed position. If your budget calculation indicated on the standardized SSW Employer Application form does not reflect the costs for one student, please outline them here.**

Expected salary to be paid to one (1) student in this position	\$
Budgeted benefits for one (1) student in this position	\$
Total employer cost to employ one (1) student in this position (total salary + benefits)	\$
Amount requested from SSW/Green Team for one (1) student in this position (75% of total cost (salary + benefits) to maximum of \$3500 for FT and \$2,000 per PT position)	\$
Number of positions:	Total requested from SSW/Green Team for all positions
	\$

INFORMATION CERTIFICATION

Our organization declares and acknowledges that:

- **The funding schedule for the Green Team Program differs from that indicated on the standardized SSW Employer Application Form:**
 - **The Green Team Program will release 65% of the approved funding when the completed Employer/Student Declaration Form is returned to the SEIMA office;**
 - **The Green Team Program will release the remaining 35% of the approved funding upon receipt of the Employer and Student final reports, which will include a certified copy of the student's payroll records, no later than 30 days after the SSW program end date (August 31st, 2011) OR 30 days after the student's last day of work (whichever is sooner);**
- The SSW Program subsidizes approved positions from May 1 – August 31st inclusive. No work completed outside of this timeframe may be included in the total salary and benefits of the student employee, and final payroll records must reflect this program timeframe of May 1 – Aug 31.
- We will return any unused funds to SEIMA.
- Our application is not complete without submitting both this form and the general SSW Employer Application Form.
- If there are program details that are listed in the standardized SSW Employer Application Form and/or Employer/Student Declaration Form that differ from those listed in any Green Team (Environmental Component) specific information guides or forms, the Green Team specific program details override general SSW components.
- I have read and understood the program requirements and employment criteria as outlined in the Green Team Information Guide (www.seima.sk.ca/green_team).

I hereby certify that the information contained in this application is accurate and complete.

Applicant's signature: _____ **Date:** _____

SUBMIT COMPLETED APPLICATION PACKAGE TO:

Green Team c/o SEIMA • 2341 McIntyre Street • Regina, SK S4P 2S3
Fax: 306-543-1568 Phone: 306-543-1567

Funding for Student Summer Works is provided by the Ministry of Advanced Education, Employment and Immigration.